

Department of Economics
Departmental Research Support for PhD students
Application Form

Name (Surname): _____ (Other name): _____

Student ID: _____ Year: _____

Tel: _____ UST E-mail: _____

Project Title: _____

Collaborators if any (affiliations):

Budget and justification (see explanatory note below for permissible and non-permissible uses)

Item Description	
Amount	
Justification	
Item Description	
Amount	
Justification	

Please provide justification on the need and necessity of the applied fund. In particular, please explain why alternative funding is not sought.

Please append to this application

- An abstract of the project
- Research plan (the timeline of spending the applied fund)
- IRB approval (for studies involving human subjects)

Name of main Supervisor: _____

Signature of Main Supervisor: _____

Endorsement by other faculty members (for application beyond HKD \$10,000):

<u>Name</u>	<u>Signature</u>	<u>Date</u>
_____	_____	_____
_____	_____	_____

<u>Name</u>	<u>Signature</u>	<u>Date</u>
PG co-ordinator: _____	_____	_____
Department Head: _____	_____	_____

Explanatory note for Department of Economics PhD student Research Grant Application

Objective: Provide modest financial support to research PG students who need seed money for their research projects but *lack alternative funding opportunities*.

Assessment criteria: A proposal will be seriously considered only if it meets a minimum quality standard. If the minimum quality standard is met, the grant amount is determined by the applicant's need and necessity for the financial support.

- **Minimum quality standard:** complete and readable, showing reasonable chance of leading to research output of at least a JMP or a publication in a B-class journal.
- **Need and necessity:** justification for why departmental support is sought instead of alternative source(s) of funding must be provided. For projects collaborated with supervisors, faculties, or other senior researchers, strong justification must be provided for why collaborators are unable to contribute the necessary funding.

Eligibility: All PhD students are eligible. Each student is allowed to submit at most one proposal in each academic year.

Cap: The sum of grant amount for each student in his/her PhD years combined is capped at \$20,000.

Project duration: 1 year maximum

Supervisor endorsement

- The application for the first \$10,000 must be endorsed by **the main supervisor**.
- If the student has already been granted \$10,000, the application for the second \$10,000 must be endorsed by **at least three faculty members**, including the main supervisor.

Permissible uses: data collection (field work and lab study), data purchase, journal submission, editing services, and other justifiable uses

Non-permissible uses: travel, entertainment (including meals), equipment purchase, book purchase

Completion report: Recipients are required to submit a completion report within two weeks of project completion. Future department research and exchange support is contingent on satisfactory project completion, as evaluated by the PG Committee.